



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

June 06, 2023, 6:00 PM

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

Call to Order Time: 6:01 PM

Commissioner Roll Call:

	Present	Excused	Comment
Steve Nixon, President	x		
Maryellen "Missy" Hill, Clerk	x		
Amanda Babich		x	
Kurt Grimmer	x		
Laurel Kingsbury	x		

Quorum, yes

ITEM 1 President's Report

- 5/11 Met with Councilmember Denson and attended Gig Harbor Study Session via Zoom
- 5/15 attended a campaign meeting
- 5/17 attended the PROS Plan open house
- 5/18 Presentation for New Neighbors of Gig Harbor
- 5/19 Met with Fish Foodbank
- 5/19 Property Tour
- 5/24 Campaign meeting & Grant interview via Zoom
- 5/25 CRC Tour with Gig Harbor City Councilmember Brenda Lykins

ITEM 2 Executive Director's Report

- Introduce Jacob Plumber, Facilities Specialist
- Introduce Marketing Coordinator, Jacquie Goodwill
- CRC Phase II Update

ITEM 3 Special Presentations

3a. Family Dances Event Report - PowerPoint Presentation by Special Event Coordinator, Ryan Sparks

BOC Comment: Appreciate the language that was used. Staff heard our comments and updated language and made it more inclusive this year.

BOC Question: Why was there no sponsorship this year? Also, noted and shared that the BOC has Legislative funds to sponsor. **Staff:** Sponsorship funding is on track overall this year. Secured in-kind sponsorship for this event. **BOC Comment:** Commissioners have legislative funds and enjoy helping out. **BOC Questions:** Were Decorations reusable? **Staff:** Yes, a majority are. **BOC Questions:** Could we share marketing with the facility?



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Staff: We can look at additional shared marketing at the location for the event. **BOC Comments:** Would like to see sponsorship options for families who can afford the attendance these events, like the idea of exploring different times of the year and spouses' welcome. Look at having it the slow time of year, which might be good for Ocean5, too, like February and October. Kudos for jumping in and filling in. Notes of other successful dances at the CRC, which included an outdoor Putt-Putt golf activity. Impressed with the Ocean5 partnership.

- 3b. **April 2023 Financial Report - PowerPoint Presentation by Director of Finance Stephanie Buhrman.**

ITEM 4 Board Committee Reports

4a. Park Services Committee –

- Community Recreation Center Phase II Project Update
- Rosedale Hall Renovation Update
- BerryDunn Interview and Community Partner Interviews Update
- PROS Plan Open House Follow-up
- Community Recreation Center Phase I Project Status Update
- DeMolay Sandspit Nature Preserve Project
- Peninsula Garden Site Evaluation

- 4b. **Finance Committee** - Has not met since the last meeting

- 4c. **Administrative Services Committee** - Has not met since the last meeting

4d. Recreation Services Committee –

- **Athletics & Fitness:** Youth baseball is wrapping up 6/3, Adult Softball begins on 6/11, Youth Soccer registration begins on 6/25, and Youth Flag Football registration begins on 7/16.
- **Community Recreation:** Teen programs continue to grow. 30+ teens participated in the dodgeball tournament; there are 10 Teen Advisory Committee members. Summer camps are filling up. We are partnering with Ocean5 for a Youth Culinary Camp.
- **Seniors:** New: 2nd SAIL class (Tu/Th), Gentle Yoga/Hatha Yoga (Tu/Th); Continuing: Intro to Watercolor (T), Summer Walking Club.
- **Specialized Recreation:** Exploring an opportunity to work with Pierce County Specialized Recreation for programs and events beginning in 2024. More information to come at our next meeting.
- **Special Events:** Prepping for summer events, including Maritime Gig Festival, Fleetwood Mac "Concert" on the big screen, Concerts in the Park, Movies in the Park, Family Fun Fest w/Bike Bash.
- Discussion regarding the implementation of the Recreation Assessment including the Cost Recovery Policy and the Pricing Policy. The Board is anticipated to consider adopting the Cost Recovery Policy in July 2023 and the Pricing Policy in October 2023.



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- PenMet Parks 20th Anniversary Celebration (2024) – Next year marks the 20th anniversary of PenMet Parks. The Rec Services Committee will guide the planning (theme, activities, events, etc.)

4e. Campaign Committee –

- The committee completed a grant interview via Zoom
- Discussed upcoming tours and events
- Discussed upcoming foundation grant applications
- All remaining 1:1's with Commissioners completed

4f. External Committees - None

ITEM 5 Public Comments: None

ITEM 6 Minutes

6a. Approval of the May 16, 2023 Study Session Minutes

6b. Approval of the May 16, 2023 Regular Meeting Minutes

Commissioner moved to adopt the minutes as presented;
Commissioner seconded.
Roll call vote. Approved unanimously. Motion carried.

ITEM 7 Consent Agenda

7a. Resolution C2023-008: Authorizing Application for Secretary of State Local Records Grant Program

Commissioner moved to adopt the consent agenda as presented;
Commissioner seconded.
Roll call vote. Approved unanimously. Motion carried.

ITEM 8 Unfinished Business: None

ITEM 9 New Business

9.1 Purchasing Resolutions Requiring One Reading for Adoption:

9.1a Resolution P2023-004: Authorizing the Executive Director to Sign an Architectural/Engineering Agreement for the Design of the Tacoma DeMolay Sandspit Nature Preserve Master Plan, Facility, and Accessibility Improvement Project with Baumwelt

Commissioner moved; Commissioner Seconded.
Memo overview by Director of Parks Services Denis Ryan
Board Discussion: None
Roll call vote. Approved Unanimously. Motion Carried.

9.2 Single Reading Resolutions Requiring One Reading for Adoption: None

9.3 Two Reading Resolutions Requiring Two Readings for Adoption: None

ITEM 10 Comments by Board

Invite Betty Lilienthal to share about the Senior Movie Sponsorship opportunity.
Suggest that PenMet Parks be a co-sponsor for Senior Movies on the Last Friday



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of the month. Gary and Joe pay for this out of their pocket. Commissioner Grimmer has paid for it many times. It is popular and successful. Bingo on Tuesdays at BBQ2U can also be sponsored, filling a void as a place for the seniors to go.

Commissioner Hill proposed to sponsor a day at the movies with legislative funds and offered \$600 for the next movie event for seniors.

Thank staff, in particular, Ally, for getting the CRC Bid Documents out! That has been such a long process, so to have Phase I nearing completion and Phase II out for Bid is an incredible step. This is going to be huge for our community. Shout out to Ocean5 for their support to our community, and the in-kind sponsorship.

ITEM 11 Next Board Meetings

June 20, 2023 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

ITEM 12 Closed Session

12a. Closed Session Pursuant to RCW 42.30.140(4)

The Board of Park Commissioners met in closed session for a period of 60 minutes pursuant to RCW 42.30.140(4).

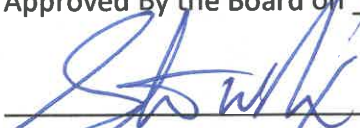
Entered the closed session at 6:45 PM. Ended the closed session at 7:44 PM.

ITEM 13 Adjournment time 7:44 PM

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

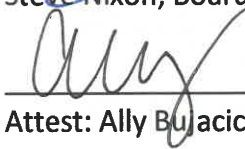
Approved By the Board on 6/20/2023



Steve Nixon, Board President



Maryellen "Missy" Hill, Board Clerk



Attest: Ally Bujacich

Submitted by: Robyn Readwin, Board Secretary